

HOW TO MAKE A GIFT OF APPRECIATED SECURITIES

STEP 1

Contact **UPMC Children's Hospital Foundation** to let us know that you are interested in making a gift of appreciated securities at **412-692-6914** or gkeegan@upmc.edu.

Be sure to include the following information:

- Donor's name and complete address
- Name and number of shares to be transferred
- Date of the transfer
- Hospital program to which the gift should be directed

STEP 2

Transfer the securities using one of the following options:

1. Electronic Transfer

Your broker may transfer securities electronically into the Foundation's account.

Brokerage: Merrill Lynch (412-566-6661)

DTC (Direct Transfer Code) Number: 8862

Account Name: UPMC Children's Hospital Foundation

Tax ID #: 25-1865744

Account Number: 848-02541

2. Physical Transfer

You may forward your stock certificate(s) directly to the Foundation. Each stock certificate requires a stock power form. The stock powers should be signed, and the signature guaranteed by your local bank or broker.

Mail the stock powers, along with a letter indicating your intent to make a gift, to the address below. Under separate cover, send the stock certificate(s) to the same address. For additional protection, we recommend that you send the certificate(s) via registered mail.