



## HOW TO MAKE A GIFT OF APPRECIATED SECURITIES

### STEP 1

**CONTACT MEGAN BURDELSKY**, Legacy Giving Officer, to let us know that you are interested in making a gift of appreciated securities at **412-692-5057** or **megan.burdelsky@chp.edu**.

**Be sure to include the following information:**

- Donor's name and complete address
- Name and number of shares to be transferred
- Date of the transfer
- Hospital program to which the gift should be directed

### STEP 2

**TRANSFER THE SECURITIES** using one of the following options:

**ELECTRONIC TRANSFER**

Your broker may transfer securities electronically into Children's Hospital of Pittsburgh Foundation's account.

<b>Brokerage:</b>	Merrill Lynch (412-566-6661)
<b>DTC (Direct Transfer Code) Number:</b>	8862
<b>Account Name:</b>	Children's Hospital of Pittsburgh Foundation
<b>Tax ID #:</b>	25-1865744
<b>Account Number:</b>	848-02541

**PHYSICAL TRANSFER**

You may forward your stock certificate(s) directly to Children's Foundation. Each stock certificate requires a stock power form. The stock powers should be signed, and the signature guaranteed by your local bank or broker.

Mail the stock powers, along with a letter indicating your intent to make a gift, to the address below. Under separate cover, send the stock certificate(s) to the same address. For additional protection, we recommend that you send the certificate(s) via registered mail.